

Portland Custodians' Civil Service Board  
Established 1937  
May 24 2024  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the May 24, 2024 meeting.<sup>1</sup>

A meeting of the Portland Public Schools Custodian Civil Service Board was held on May 24, 2024, via Google Meet. Mr. Frank Leavitt hosted the meeting remotely from his offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. Ms. Roshni Sabedra was unable to attend due to a conflict schedule. CCSB Board Chair Brian Caufield, Board Member Paul Hathaway, and Board Secretary Jo McClain also in attendance via Google Meet.

The meeting was called to order at 4:05 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes of April 23, 2024**

The minutes of the April 23 minutes were approved as read.

### **2. Approval of Hiring List**

Statistics provided by Mr. Frank Leavitt prior to the meeting included 33 applicants, 12 who took the test, 4 who were interviewed, and 4 candidates are on the hiring list. The average test score was 96.4%, the average interview score was 65.2%, and the overall average was 80.8%. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

### **3. Relevant Updates if any**

Mr. Leavitt reported that SEIU and PPS had agreed on the revision of Chapter 3 incorporating the recent legislative changes. They will be available for board review in the next 4-6 weeks.

It was noted during the meeting that Mr. Cusack has stepped down from the Board. We thank him for his service.

The next meeting was set per the two week schedule for June 4. The meeting was adjourned at 4:07.

Jo McClain  
CCSB Secretary

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<sup>1</sup>This meeting date was postponed from May 21 to May 24, 2024.